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| **SILAMBARASAN KRISHNAN** | Flat # 3, Ground Floor, Lakshmi Krupai Flats  Perumal Kovil Street,  Saidapet,  Chennai – 99.  Mobile: 9944882006 | [k.simbu16@gmail.com](mailto:k.simbu16@gmail.com) |

# Professional Summary

Nine and additional years of touch-feel experience in Operations & Production Management with proven strengths in managing cross-functional teams to achieve optimal business results within the fixed deadlines. Has the ability to nurture and grow a business, identify opportunities, evaluate risks and deliver innovative solutions to meet new challenges. Successfully led domestic and international projects with efficiency and exceeding customer expectations. Highly successful in enabling the teams to achieve the set goals and defining the strategic pathway standard for future analysis and better results.

# Core Competencies

* Customer Obsessed
* Project Planning, development and Execution
* Quality Management
* Process Improvement
* Procedure development & Documentation
* Multi-unit Management
* Metrics Management
* Professional Negotiation Skills
* Commitment to excellence, quality and efficiency
* Consensus Team Building
* Commercial awareness
* Resource Management Skills
* Line Balancing techniques
* Data Analysis
* Internal Auditor on ISO 9001:2008 & 27001

# Career Profile

**Amnet Systems Private Limited, Chennai – From June 2009 to November 2011**

**Amnet Systems Private Limited, Chennai – From January 2012 till date**

***Career Path***

|  |  |  |
| --- | --- | --- |
| **Period** | **Role** | **Duration** |
| October 2016 thru till date | Project Manager | 2 years & 3 Months |
| April 2015 thru September 2016 | Associate Project Manager | 1 Year & 6 Months |
| October 2013 thru March 2015 | Project Leader | 1 Year & 6 months |
| January 2013 thru September 2013 | Senior Executive | 9 Months |
| October 2011 thru November 2012 | Senior Executive | 1 Year |
| January 2010 thru September 2011 | Junior Executive | 1 Year & 9 Months |
| June 2009 thru December 2009 | XML Operator | 6 Months |

# Job Responsibility

***Project Manager***

* Externally responsible for customer accounts for timely delivery, agreed quality, prompt communication and responses, proactive analysis on business problems, and solution provider for contexts based out-of-box thinking
* Internally responsible as a senior management person for cost efficient production, meeting customer required quality specifications, managing to meet on and above gross profit of account, improving First-time-Right turn-outs
* Planning and implementation of projects and monitor project work at every milestone stage to ensure proper progress and imply proper measures to bring it on-track
* Measure metrics at regular intervals and review them against organization’s objectives
* Business enhancement and interacting with partnering units to create commercial awareness globally
* Ensuring continuous work availability for both in-house and partners production facilities by proper channeling of production line using cross-skilling methodology
* Create business case documents for both customer and management on all process improvements and solutions sought as applicable
* Resolve operational and customer impacting issues through systematic troubleshooting
* Organizing operational and production team for business needs and aligning to the long-term and short-term project requirements
* Monitors next level member’s performance which aids for project performance to ensure necessary corrective actions are fixed to improve and align with overall performance expectations
* Co-ordinate with cross-departmental teams for optimal performance and deliverables; and to bridge the gaps to arrest performance leakage
* Manage the teams successfully to develop conducive environment and guide team members to achieve organizational growth
* Motivated achiever, guides team and organization in adapting new technologies and necessary changes time-to-time to meet new business requirements

***Associate Project Manager***

* Planning and implementation of projects and monitor project work plans in publishing services
* Business enhancement and interacting with partnering units to create commercial awareness globally
* Develop and implement quality measures, and introduce quality checklists for every process to meet SLA standards
* Administer day-to-day activities of projects to ensure all project deliverables and timelines are met
* Co-ordinate with cross-departmental teams for optimal performance and deliverables; and to bridge the gaps to arrest performance leakage
* Manage the teams successfully to develop conducive environment and guide team members to achieve organizational growth
* Motivated achiever, guides team and organization in adapting new technologies and necessary changes time-to-time to meet new business requirements.

***Project Leader***

* Client interaction, create quality and quantity analysis reports and coordinate with team and the management.
* Developed Standard Operating Procedures (SOP) for the department, maintained day-to-day activities and the documentation of the process flow.
* Lead and guide team successfully in shifts.
* Compiled project performance report and departmental detailed analysis reports.
* Timely completion of tasks depending on the client’s requirement.
* Maintained high degree of accuracy and contributed innovative ideas to increase productivity.

# Green Belt Projects

* **Project 1**: To increase the text FTR from 80-85% in Faithlife project from the current level

**Objective:** To reduce the error rate to impact on more business opportunity.

**Concept:** Six Sigma, Green belt

**Description:** Identified various vital contributing factors using CE matrix and 5 Whys approach to narrow down the root cause for the problem, by which key elements/factors were handled with systematic analysis to derive the targeted solutions.

* **Project 2**: To increase the tag FTR from 45-65% in Faithlife project from the current level

**Objective:** To reduce the error rate to impact on more business opportunity.

**Concept:** Six Sigma, Green belt

**Description:** Identified various vital contributing factors using CE matrix and 5 Whys approach to narrow down the root cause for the problem, by which key elements/factors were handled with systematic analysis to derive the targeted solutions.

# Technical Knowledge

* Windows XP, Vista, Win7, Win8
* MS Office Package till 2013
* MS Visio Professional
* Acrobat PDF Professional
* XML, SGML, HTML, eBook formats
* OCR Technologies on various non-English languages such Greek, Hebrew, Arabic
* Keywords/Metadata enhancements

# Academia

* BE (Computer Science & Engineering), 1st Class, Anna University, 2008

# Career Equipping Courses

* Certified Internal Auditor for QMS ISO 9001:2015
* Certificate in Project Management, GREEN INTERNATIONAL PROJECT MANAGEMENT PVT LTD, 2018
* Certified as Six Sigma Green Belt Professional, QIMPRO ASQ, 2011

# Persona

Date of Birth: 26-Apr-1987

Marital Status: Married

Nationality: Indian

Languages: English, Tamil